For a SALE of property in Cliffside Park you need:
BUILDING DEPT (201)313-2042  FIRE PREVENTION (201)313-2062

STEP 1- Apply for a CCO (Certificate of Continued Occupancy) in the Building Dept:

NEW* Must have buyers phone number or CCO paperwork will be considered incomplete

An Application fee applies & a check made payable to “Borough of Cliffside Park” is due the day you bring the application in:
1 or 2 family dwelling $50.00       Multiple Family Dwelling $100.00
Commercial Building $100.00       Condo/Co-Op $50.00

If you are selling a 1 or 2 family dwelling, multiple family or commercial property you will need a survey of the property or we will not be able to issue you a CCO as per borough ordinance.

STEP 2- Set up an inspection in the Fire Prevention Bureau (located in the same office as Building Dept)
$75.00 Inspection Fee   (Selling a building with more than 3 units there is a higher fee)
Checks payable to: “Cliffside Park Fire Prevention” Must be paid in office before inspection can be made.

For RENTAL property in Cliffside Park you need:
FIRE PREVENTION (201)313-2062

To apply for a RENTAL CCO in Fire Prevention 2nd Floor (in the same office as Building Dept):

1. Must have name of Tenant & Move in date.
2. Fill out RENTAL CCO Form

$50.00 check to “Cliffside Park Fire Prevention” Must be paid in office before inspection can be made.

Requirements:
ALL SMOKE DETECTORS MUST BE 10 YEAR SEALED BATTERY
HARD-WIRED SMOKE DETECTORS MUST BE UNDER 10 YEARS OLD

1 & 2 Family Dwellings:
Smoke & Carbon Detectors on each level within 10 feet of each bedroom (Common Hallway)
Fire Extinguisher mounted (under 10 Pounds) in the Kitchen

Multiple Families/High-Rises:
Smoke & Carbon Monoxide Detectors by bed rooms (in common hallway)
NO FIRE EXTINGUISHERS IN MULTIPLE DWELLINGS/HIGH RISES

CCO INSPECTIONS MUST BE MADE IN ADVANCE FROM CLOSING OR MOVE IN DATE
EFFECTIVE 1/1/20 Inspections are Tuesday-Thursday 10AM-12PM OR 1PM-3PM

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The Cliffside Park Building Department & Fire Prevention Bureau is located in the same office 2nd floor across from the Police Department.

Cliffside Park Municipal Complex
525 Palisade Avenue
Cliffside Park, NJ 07010

Payments-

Cash/Check/Money Order ONLY
No Credit Cards Accepted

If paying by cash it must be exact for each department.